



McCarthey Dressman Education Foundation

# Applicant Instructions

Please read and follow all instructions for success!

### **Application Timeline**

## Apr 16 – Jan 14 PREPARE

- READ all instructions and FAQs (go to mccartheydressman.org and click HELP > FAQs and Important Dates)
- REVIEW funded project summaries and blogs available on the website
- REVIEW application questions available on the website
- PLAN your project
- PREPARE your submission content
- ASK for letters of recommendation and collect email addresses of reference providers

## Jan 15 - Apr 15 SUBMIT

- PREPARE as stated
- CREATE your application apply.mccartheydressman.org
- NOTIFY your reference providers you are submitting their name as a reference
- SUBMIT as early as you can (applications will no longer be accepted after we reach our max number of submissions, even if it is before the April 15 deadline)

### **Other Important Dates**

- JUNE Applications reviewed
- JULY 15 Awards announced on the website
- AUGUST 15 Grants disbursed
- JANUARY 31 1099s mailed